

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE

Email: clerk@wrightington-pc.gov.uk

9th September 2025

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 15th September 2025 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING .

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Meeting of the Parish Council held on Monday 21st July 2025

4. MATTERS ARISING NOT ON AGENDA ---

5. PLANNING MATTERS

a. To consider the following Planning Apps :-

1. **Plan App. 2025/0434/PIP Sandhole Farm Permission granted. Council submitted further comments on 13/8/25**
2. **Plan App. 2024/0514/FUL Development of Rivaj of India** The Council's objections to this development have been submitted to West Lancs Planning. Decision awaited
3. **Plan App. 2025/0496/FUL Single Storey Front and side extension. Permission granted**
4. **Plan App. 2025/0456/FUL Replacement of existing buildings with new Agricultural building. Permission granted**

5. Plan App 2024/0526/FUL The replacement of detached dwelling The poplars, Tunley Lane Permission granted
6. Plan App. 2025/0458/FUL Disabled Staircaser enclosure Permission granted
7. Plan App. 2025/0516/FU. Dog Training Facility Permission granted
8. Plan App 2025/ 0418/Ful Erection sf Slurry Store,Hall Lane Wrightington Permisssion granted
9. Plan App 2025/0662/CON Drapers Farm replacement windows. Council lodged no objections
10. Plan App 2025/0667/FUL. Extension 6 Apple Hey. Council raised no objections
- 11 .Plan App.2025/0649/PNP Erection of Agricultural Storage Building . Council requested further information Further information received on 14/8/25
12. Plan App2025/0647PNP Lane Farm Wrightington Council agreed in principle but queried the need for such a large building
- ...13. Plan App 2025/ 0295/FUL . Erection of Double garage at Ashurst Hall Lane Permission Granted
- 14.Plan App 2025/0574/LPD Removal of Windows and construction of a new 'dormer at 17 Stone Mill Rise Appley Bridge. Certificate of Lawfulness permitted
- 15.Plan App 2025/0691/FUL. Proposed Allotment Gardens at South Tunley House Farm Council raised number of objections to this App
- 16.Plan App .2025/0701/LPD . Car Port 12 Ashfield Terrace Appley Bridge. Council raised a number of objections to this App

b To Review the procedures for consideration of Planning Apps referred to the Council

6. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 4.

Items requiring discussion, observations or action by the Council:

- a) E mail dated 2/9/25 from North West Ambulance service regarding replacement of **Defibril-lator Cabinets**
- b) Late items received which may require discussion/action/observations.

7. **EAST QUARRY** – update – if received.

8. **WEST QUARRY & THE PAD** – further update – Northern Diver – if received.
further update - Chorley Concrete – if received.

9. HIGHWAYS AND ENVIRONMENTAL MATTERS

10. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

11. VILLAGE HALLS

---- MOSSY LEA

--- Refurbishment of Toilets – Painter appointed

---Installation of Patio Doors --- Project Quotations to be considered

---- Memorial Bench. . Order placed for plaques at cost of £25 each

---- APPLEY BRIDGE

--- Kitchen refurbishment --- Update

-----BOTH VILLAGE HALLS OPEN EVENINGS

Open Evenings to be arranged to enable existing Users to promote their groups and expand the utilisation of the village halls

12. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS – Clerk to report

----- **Local Government Reorganisation** ----- Update of latest situation

----- **Secure .gov.uk e mail addresses** to be used by Councillors for all WPC official communication in process of being set up .

13. FINANCE / ACCOUNTS -

--- **To receive the Receipts and Payments for Approval** for July August and September 2025.

-----**To consider the introduction of a new Accounts package to replace the current spreadsheet arrangements. A briefing note will be circulated to Councillors prior to the Meeting for their consideration**

14. POLICIES REVIEW To review the following policies

1.Financial Regulations

2. Standing Orders

3. Annual Audit Plan

4. Asset Register

5. Co option Policy

6. Complaints Procedure

15 SUCCESSION POLICY.

This is required to ensure business continuity and minimise disruption in the event of unexpected or planned departure from a critical role

A briefing note will be circulated to Councillors prior to the Meeting

16 TRAINING--- Councillors LALC Courses offered
Clerk ICLA certificate and Internal Auditor qualification

17. A.O.B.

18. DATE AND VENUE OF NEXT MEETING Monday 20th October 2025 at 7.30 pm
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Email dated 14/8//25 from Parishioner Jo Carter regarding spread of Himalayan Balsam Weed.
- b) E mail and poster from Cllr. Paul Hennessey regarding the Armed Forces Breakfast Club in Ormskirk.
- c) Latest LALC Newsletter (Circulated to all Councillors)

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.